Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF GENERAL SANTOS CITY

INVITATION TO BID
Project No: 2026 – 010

1. The Department of Education through the FY 2025 GAA intends to apply the sum of **Three Million Eight Hundred Twelve Thousand One Hundred Pesos and 00/100 (P 3,812,100.00)** being the Approved Budget for the Contract (ABC) for lot 1 described below for the **ARAL PROGRAM ESSENTIAL LEARNING KIT IN LITERACY AND NUMERACY.** Bids received more than the ABC shall be automatically rejected at the bid opening.

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	Kit	**REWRITABLE PAD** 14.5" x 9.75" inch Foldcote Sandwich caliper 15 In full colors with plastic lamination; with Gluing on paste board #20 with die cutting; With crayon and flannel cloth (eraser) with whiteboard marker pen & eraser (Flannel Cloth) **WHEELS OF SHAPE; WHEELS OF COLOR (SET)** Size: 9 inches – outside wheel diameter 6 inches – inner wheel diameter Material: Coated 2 Sides #20; Full Colors **NUMERIC FLASHCARDS** Size: 4.0 x 6.0 inches Materials: Coated 1 side #20; Full colors **MATH NUMBER CARD – LEVEL 1** Size: 8½" x 11" Material: Foldcote cal. 12 Others: One (1) side printing in two (2) colors, with die cut windows Packing: In sets of 15 cards Process: Typeset/Offset/Die-cutting	582	6,550.00	3,812,100.00

		MATH NUMBER CARD – LEVEL 2 Size: 8½" x 11" Material: Foldcote cal. 12 Others: One (1) side printing in two (2) colors, with die cut Windows Packing: In sets of 24 cards Process: Typeset/Offset/Die-cutting **MATH NUMBER CARD – LEVEL 3** Size: 8½" x 11" Material: Foldcote cal. 12 Others: One (1) side printing in two (2) colors, with die cut windows Packing: In sets of 29 cards Process: Typeset/Offset/Die-cutting **MATH NUMBER CARD – LEVEL 4** Size: 8½" x 11" Material: Foldcote cal. 12 Others: One (1) side printing in two (2) colors, with die cut windows Packing: In sets of 22 cards Process: Typeset/Offset/Die-cutting **MATH NUMBER CARD – LEVEL 5** Size: 8½" x 11" Material: Foldcote cal. 12 Others: One (1) side printing in two (2) colors, with die cut windows Packing: In sets of 37 cards Process: Typeset/Offset/Die-cutting **MATH NUMBER CARD – LEVEL 6** Size: 8½" x 11" Material: Foldcote cal. 12 Others: One (1) side printing in two (2) colors, with die cut windows Packing: In sets of 35 cards Process: Typeset/Offset/Die-cutting **LEARNING MATHEMATICS 1** Board Size: 11.5 x 8.5 inches Card Size: 1.5" x 2.5" Material: C2S 220 Cal in full colors With die cutting Gloss-laminated Note: Erasable writing pen included **LEARNING MATHEMATICS 2** Board Size: 11.5 x 8.5 inches Card Size: 1.0" x 3.5" Material: C2S 220 Cal in full colors With die cutting Gloss-laminated			

		Note: Erasable writing pen included **LEARNING MATHEMATICS 3** Board Size: 11.5 x 8.5 inches Card Size: 1.0" x 3.5" Material: C2S 220 Cal in full colors With die cutting Gloss-laminated Note: Erasable writing pen included **LEARNING ENGLISH 1** Board Size: 11.75 x 8.75 inches Material: C2S 220 Cal in full colors With die cutting Gloss-laminated Note: Erasable writing pen included			
		GRAND TOTAL			**3,812,100.00**

Payment Schedule: Payment to the Service Provider shall be made through Philippine Veterans Bank LDDAP-ADA / MDS. In the case of Accounts maintained in other bank, bank transfer fees shall be chargeable against the creditor's account.

2. DepEd SDO of General Santos City, through its Bids and Awards Committee (BAC), now invites bids for the above procurement project.

3. Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 12009, with the following eligibility requirements:

a. Valid and updated PhilGEPS Certification (Platinum) from the sole proprietorships, partnerships, corporations, cooperatives and persons/entities in the form of joint venture;

b. Statement of the bidder of all its ongoing government and private contracts;

c. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid;

d. The bidder's computation of NFCC which is equal to the ABC or a committed Line of Credit from a bank with at least 10% of the ABC;

e. JVA or the duly notarized statement in accordance with Section 52.1(b) of the IRR, if applicable;

f. Bid security in the prescribed form, amount and validity period;

g. Technical specifications

h. Omnibus Sworn Statement

i. original and signed copy of the bid form

4. The contract will be awarded to the supplier determined to have the **Single or Lowest Calculated and Responsive Bid (S/LCRB)** based on the above final technical and financial requirements.

5. A complete set of Bidding Documents in **SOFT COPY ONLY** may be purchased at DepED-Division of General Santos City BAC Secretariat, located at Tiongson St., Lagao, General Santos City upon submission of a letter of intent, and payment in cash on a non-refundable fee by interested bidders to the DepEd Division Cashier. Only bidders who purchased the Bidding Documents provided below shall be allowed to submit bid/bids not later than the scheduled Receipt and Opening of Bids

BIDDING DOCUMENT PRICE	
Lot Number	*Price*
Lot 1	P 5,000.00

6. It may be viewed or downloaded after payment from the website of the Philippine Government Electronic Procurement System (PhilGEPS), **www.philgeps.gov.ph.** The schedule and venue of the procuring activities are as follows:

Activity	**Date and Time**	**Venue**
Pre-bid Conference	November 9, 2026 2:00 PM	Division Office/Google Meet
Issuance of Bidding Documents	Until November 23, 2026 1:00 PM	To be sent to bidder's email address after payment of the bidding documents
Receipt and Opening of Bids	November 23, 2026 2:00 PM	Division Office/Google Meet

Prospective bidders are strongly encouraged to order or download the electronic copy of the Bidding Documents from the PhilGEPS website: www.philgeps.gov.ph, for them to be included in the *Document Request List* of the project. The pre-bid conference is open-to-all interested parties who may have or have not bought the bidding documents.

7. Bids must be **PHYSICALLY** delivered to the address and on the date and time stated herein. **Submission of digital copy of the bidding documents shall not be accepted.** All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in the ITB Clause 18. A valid Bid Securing Declaration must accompany the bid(s) in lieu of a bid security. Bids will be opened in the presence of the bidder's representatives who choose to attend the opening of bids at the address, date and stated herein. Late bids shall not be accepted.

8. DepEd-Division of General Santos City reserves the right to reject any and all bids, declare a failure of bidding, not award the contract(s), or annul the bidding process without thereby incurring any liability to the affected bidder or bidders.

9. For further information, please refer to:

OFELIA S. PANES
Administrative Officer IV-Procurement Unit
BAC Secretariat Head
Cell No. 09692673871

Approved by:

MERVIE Y. SEBLOS, CESE
Assistant Schools Division Superintendent
BAC Chairperson